

THE HAMILTON and ALEXANDRA COLLEGE

A Co-Educational Day and Boarding School

We *empower* our students and teachers to have the *confidence* to *lead*, to *dream big* and to *take risks*.

We *aspire* to be our *best* possible selves and to *contribute* whatever we can.

We want school to be a place where all feel *welcome* and where our students have a strong sense of *belonging* and *joy*.

We will measure our *success* by how we *serve* our *community* now and throughout our lives.

www.hamiltoncollege.vic.edu.au

A long and proud history of quality education since 1871.
Associated with the United Church in Australia.
A Member of the Victorian Ecumenical System of Schools.



SCHOOL NURSE

Starting Term 1, 2018

POSITION

- This is a Full Time position.
- Term Time only
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RESPONSIBILITIES

- Management of Sick Bays located at:
 - o Junior School
 - o Senior School
- Attend to the Medical needs of Students, primarily boarders and assess the nature of illness
- Arrange Doctors appointments for boarders or other necessary services as required
- Consultation with Senior Staff in relation to any problems
- Maintain medical kits and medical supplies
- Maintenance of all appropriate student medical records – including CareMonkey
- Organise First Aid courses and updates for staff at both campuses, and maintain records
- Organise with FHCC immunisation program for students
- Organise with Hamilton Medical Group Flu Vaccine for Staff & Doctor administer injections, also for Year 9 student before Students go to China.
- Attend Swimming & Athletic sports for both Junior & Senior school.

QUALIFICATIONS

Division 1 Nurse

HOW TO APPLY

- Address your application to The Principal and email to admin@hamiltoncollege.vic.edu.au
- Include your Curriculum Vitae and the contact details of three professional referees with daytime and after-hours numbers.

Applications must be received by February 9 2018

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