

Monday July 13<sup>th</sup>, 2020

Dear Parents,

I write to update you on the protocols we at the Junior School have put in place for our students to return on **Tuesday, 14<sup>th</sup> July**. All are in line with the Victorian Chief Medical Officer's advice, State Government recommendations and AHPPC- (Australian Health Protection Principal Committee) guidelines. We ask for parent support of all these protocols to allow for a safe working environment for our students and staff. As Term Three progresses, all our protocols will be regularly reviewed.

### **Morning and Afternoon Arrangements**

Parents were sent a **CareMonkey** declaration in the last week of the holidays. This must be completed prior to students returning to the Junior School. If children are unwell, parents are asked to keep them at home. If they exhibit cold-like symptoms, they may only return after medical advice has been provided to the school that they are safe to do so. Monitoring of student health will be regularly conducted throughout the school day. Unwell children will be referred by class teachers to our nursing staff, who will temperature check and isolate students in our sick bay. Parents will be notified to come and collect their children.

Parents are requested to not enter Junior School facilities during morning and afternoon drop -off. Parents must remain in their vehicles. Additional Junior School staff will be allocated to morning duties to welcome students, and to assist with the smooth running of driveway pick-ups at 3.15 pm. To increase traffic flow in the driveway, we have opened two lanes for the end of school pick-up. Early Learning Centre children with siblings in Years Three to Six classes will be signed out by staff and brought over to the Myrniong front verandah for driveway pick-up with their sibling.

Before and After School Care will be available for the duration of Term Three. It will return to the Early Learning Centre. This must be booked in advance. Capped numbers will apply.

### **Uniform**

Full winter uniform is required from the start of Term Three. It is compulsory for students to wear their blazer to and from school. Puffer jackets and beanies may not be worn. Correct P.E uniform can be worn on Fridays and days in which classes have P.E lessons with Mrs. Patterson. Appointments can still be made with the College Uniform Shop if you require items of uniform.

### **Timetable**

When the students resume classes on Tuesday, 14<sup>th</sup> July, the timetable will be very similar to Term Two. P.E classes will be on the following days;

Tuesdays - Prep, Year One, Year Two, Year Three and Year Four

Wednesdays - Years Five and Six

To avoid large gatherings, Performance Arts, Chamber Singers and weekly Assemblies will remain online. Year Six transition subjects - Music, Science and Food Technology lessons will return to the Senior Campus. A reminder that Year Six students have Music on Thursdays in Period 6. They will depart from the Senior Campus at 3.30 pm.

### **Safety Protocols**

\*Social distancing guidelines will be provided to students and monitored in classrooms and the playground. Where possible, classroom furniture will be arranged to leave as much space as possible between Junior School students.

\*Each morning, College nurses will regularly check the temperature of Junior School students before 10.00 am.

\*Sanitisers and personal hygiene posters have been placed at the entrance to each classroom, toilet block and the Myrniong homestead.

\* Bubble taps will not be in use. Students are encouraged to bring a full water bottle to school each day. Taps are available to be used to refill water bottles. These will be regularly cleaned throughout the day.

\*Specialist classes will be adapted to minimise communal use of resources.

\*High-touch equipment, including our fixed equipment play space will be regularly cleaned and disinfected throughout the day.

\*Sports trainings have been placed on hold.

\* Lunch orders will resume in Term Three. Lunch order bags must come to school cleaned and in a hygienic state. Both hot and cold bags are machine washable. In the event of unhygienic lunch bags being presented, the Junior School staff reserves the right not to process these lunch orders.

\*Large club gatherings at lunch time will be on hold and we will monitor this as Term Three progresses.

\*In addition to the normal cleaning regimes, classroom desks will be sanitised at lunch time each day

\*The Junior School Library will continue to operate remotely. Returned books will be sanitised before being placed on shelves.

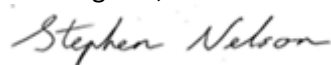
\*If parents need to collect their children from the Junior School during the school day, a sign out/sign in book has been placed on the front verandah.

\*Parents are requested to restrict all communications with administration and classroom teaching staff to email, phone calls and the College Record Book. Our aim is to minimise the number of adults in the Junior School buildings and grounds.

\*Junior School bus travellers will be encouraged to wear masks when travelling to and from school.

The Junior School staff and I are here to assist and support families in any way. We are very much looking forward to the return of the students for the start of Term Three. Thank you in advance for your support of these important protocols.

Kind regards,



Stephen Nelson  
Head of Junior School