



Thursday, June 4th, 2020

Dear Year Three, Four, Five and Six Parents,

I write to update you on the protocols we at the Junior School have put in place for our Year Three, Four, Five and Six students to return next **Tuesday, 9th June**. All are in line with the Victorian Chief Medical Officer's advice, State Government recommendations and AHPPC - (Australian Health Protection Principal Committee) guidelines. We ask for parent support of all these protocols to allow for a safe working environment for our students and staff.

Morning and Afternoon Arrangements

Parents will be sent a CareMonkey declaration tomorrow (Friday) afternoon. This must be completed prior to students returning to the Junior School. If children are unwell, parents are asked to keep them at home. If they exhibit cold-like symptoms, they may only return after medical advice has been provided to the school that they are safe to do so. Monitoring of student health will be regularly conducted throughout the school day. Unwell children will be referred by class teachers to our nursing staff, who will temperature check and isolate students in our sick bay. Parents will be notified to come and collect their children.

Parents are requested to not enter Junior School facilities during morning and afternoon drop-off, for the remainder of this term. Parents must remain in their vehicles. Additional Junior School staff will be allocated to morning duties to welcome students, and to assist with the smooth running of driveway pick-ups at 3.15 pm. To increase traffic flow in the driveway, we have opened two lanes for the end of school pick-up. Early Learning Centre children with siblings in Years Three to Six classes will be signed out by staff and brought over to the Myrniong front verandah for driveway pick-up with their sibling.

Before and After School Care will be available for the duration of Term Two. This must be booked in advance. Capped numbers will apply. The Year Five classrooms will be the location for Junior School students requiring Before and After School Care. Early Learning Centre students will continue to be cared for in the Early Learning Centre. A sign in/out desk will be placed at the Library end of the Handbury Centre. This will be the pick-up and drop-off point for Prep to Year Two families using this service.

Uniform

Where possible, students should wear full winter uniform. Should a student not have a winter uniform that fits, and an appointment not be possible with the College Uniform Shop, full sports uniform may be worn until the winter uniform is acquired. Years Three, Four, Five and Six students may wear their P.E uniform on days they have P.E lessons with Mrs. Patterson, and House uniforms on Fridays. House sports will not run as per Term One and will be replaced with a class-based physical activity session.

Timetable

When the students resume classes on Tuesday, 9th June, the timetable will be very similar to Term One. P.E classes will be on the following days;

Tuesdays - Years Three and Four

Wednesdays - Years Five and Six

All P.E classes will be conducted at the Junior School.

To avoid large gatherings, Performance Arts, Chamber Singers and weekly Assemblies will remain online.

Year Six transition subjects - Music, Science and Food Technology lessons will take place at the Junior School. Year Six students will not be bused to the Senior Campus for the remainder of Term Two.

Safety Protocols

*Social distancing guidelines will be provided to students and monitored in classrooms and the playground. Where possible, classroom furniture will be arranged to leave as much space as possible between Junior School students.



*Sanitisers and personal hygiene posters have been placed at the entrance to each classroom, toilet block and the Myrniong homestead.



- * Bubble taps will not be in use. Students are encouraged to bring a full water bottle to school each day. Taps are available to be used to refill water bottles. These will be regularly cleaned throughout the day.
- *Specialist classes will be adapted to minimise communal use of resources.
- *High-touch equipment, including our fixed equipment play space will be regularly cleaned and disinfected throughout the day.
- *For the remainder of Term Two, Years Three and Four locker rooms and the Handbury Centre hallway will only be used to store musical instruments. Students will keep their bags in their classrooms
- *To maintain social distancing at recess and lunch, Year levels will be allocated areas of the playground. In the fullness of the week these will be rotated.
- *Lunch orders will not be available to Junior School students.
- *Large club gatherings at lunch time will be scaled back for the remainder of Term Two.
- *In addition to the normal cleaning regimes, classroom desks will be sanitised at lunch time each day.
- *If parents need to collect their children from the Junior School during the school day, a Sign Out/Sign In book has been placed on the front verandah.
- *Parents are requested to restrict all communications with administration and classroom teaching staff to email, phone calls and the College Record Book. Our aim is to minimise the number of adults in the Junior School buildings and grounds.

The Junior School staff and I are here to assist and support families in any way. We are very much looking forward to the return of the students. Thank you in advance for your support of these important protocols. I would like to take this opportunity to thank all parents and caregivers for their wonderful support of the Remote Learning program over these past eight weeks. The teaching staff and I appreciate all your efforts in challenging circumstances.

Kind regards,

Stephen Nelson
Head of Junior School