



THE  
**HAMILTON**  
AND ALEXANDRA COLLEGE

CONFIDENT FUTURES

## The Hamilton and Alexandra College Board

**Expressions of Interest are welcome for consideration to become a member of the College Board and/or the Board Sub Committees.**

The Hamilton and Alexandra College is a co-educational day and boarding school located in Hamilton Victoria. The College came into existence as an amalgamation of the Hamilton and Western District Boys' College which was founded in 1871 and the Alexandra College founded in 1872. We are proud of our strong history and traditional values and equally proud of our outstanding facilities and innovative educational programs. The College is highly respected as the prime educational institution in the local and regional community and plays an important role through its community work, leadership programs and co-curricular opportunities.

### The College Board

The Hamilton and Alexandra College Board consists of individuals with a diversity of skills, qualifications and experience. The Board manages the business and affairs of the College via the Finance and Risk Committee, the Governance Committee and the Strategic Planning Committee.

The Board provides strategic guidance for the school and oversees and reviews management. The Board plays a vital role in the life and security of the College by supporting and advising the Principal in relation to:

- Financial viability - the management of the business affairs of the College.
- A culture of safeguarding the school, in both its financial and reputational position.
- Maintaining the school's risk, policy, governance and compliance framework.
- Oversight and planning for capital works and master planning programs.

### **Additional responsibilities of the College Board include:**

- Providing advice and support to the Principal on any matter referred to it by the Principal, or any significant matter that falls within its delegated responsibilities.
- It is an expectation that members must at all times ensure that their decisions are consistent with the ethos of the College as a school in association with the Uniting Church.

### **Board member vacancy**

The Board is now seeking expressions of interest from potential new members who are willing to uphold the College values, demonstrate excellent communication and strategic thinking skills. Examples of relevant board member skills and experience may include but are not limited to:

- Information and Communication Technology
- Financial Management and Accounting
- Risk Management and Compliance
- Education
- Marketing, Communication and Public Relations
- Community Development
- Fundraising
- Strategy and Business Development
- Legal
- Property Planning and Design

**College Board meetings** Approximately eight general meetings are held during school terms, either onsite or online. Additional sub committee meetings are held each term. Participation provides an opportunity to make a meaningful contribution to the College and the broader College community. Additionally, the College's **Foundation and Old Collegian's Association** would welcome new members, especially those with fundraising experience.

For further information or guidance on how to express your interest, please contact Board Secretary, Mr Jason Bourke, at [jbourke@hamiltoncollege.vic.edu.ua](mailto:jbourke@hamiltoncollege.vic.edu.ua) or on 5572 1355.



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**Expression of Interest**

Name:

Phone:

Email:

University and/or working qualifications:

Current place of employment, if applicable:

**Interested in participating on The Hamilton and Alexandra College (please select one or more):**

- Board
- Finance and Risk sub-committee
- Governance sub-committee
- Strategic Planning sub-committee
- Foundation committee
- Old Collegians Association

**Summarise the skills you could bring to the College Board and/or sub-committee:**

**Provide a short example of when and where you have utilised these skills:**

**Send this form, along with your CV, to:** Board Secretary, Mr Jason Bourke via  
[jbourke@hamiltoncollege.vic.edu.au](mailto:jbourke@hamiltoncollege.vic.edu.au)