



THE
HAMILTON
AND ALEXANDRA COLLEGE

CONFIDENT FUTURES

Donation Refund Policy

We are grateful for your donation and support for The Hamilton and Alexandra College.

Donations are normally non-refundable but if you have made an error in making your donation or change your mind about contributing to our organisation, please contact us.

If an error is made in making an online donation or if you change your mind, we will honour all requests for refund that are made in writing within 30 days of the date the donation was made. The written refund request should include the details of the initial transaction including date, donation amount, donor's name, ID, tax invoice number and the nature of the error.

Refunds will be returned using the original method of payment. If you made your donation by credit card, your refund will be credited to that same credit card.

To request a refund, please contact the Finance Team via:

Email: donations@hamiltoncollege.vic.edu.au

Phone: 03 5572 1355

Mail: Finance Assistant, PO Box 286, Hamilton VIC 3300

The Hamilton and Alexandra College reserves the right to pass any refund transaction charges onto the donor.

The Hamilton and Alexandra College Foundation

All donations made to the College are made to The Hamilton and Alexandra College Foundation. The Foundation is managed by an external Board. Donations are tax deductible under the following Acts.

- Contributions to the Building fund are allowable deductions under section 78 (4) (2.1.10) of the Income Tax Assessment Act.
- The Scholarship Fund has been endorsed as a Deductible Gift Recipient (DGR) pursuant to item 2.1.13 in the table in section 30-25 of the Income Tax Assessment Act 1997.