

HEAD OF BASKETBALL

The Head of Basketball is responsible for the composition and management of The Hamilton and Alexandra College's basketball program in conjunction with the Director of Sport and the Deputy Principal, Wellbeing.

Duties:

1. Teams need to be arranged well in advance of the season and submitted to HBA by the given date. Expression of Interest notes are sent out to all students. Players are put into teams according to their age and skill level. The following are rough guidelines for age groupings:
 - Under 10 Boys and Girls
 - Under 12 Boys and Girls
 - Under 14 Boys and Girls
 - Under 16 Boys and Girls
 - Under 18 Boys and Girls
 - Seniors - (Minimum age to play seniors is Year 7. Some students choose to play both Juniors and Seniors).
2. Arrange coaches and managers for each team. Teachers, parents and senior students are good sources of coaches.
3. Submit team entry sheets by the due date for each season. The due date is posted on the HBA website and Facebook. There is an official team entry form which can be found on the HBA website. All players must be registered and paid up online before the first game.
4. Attend HBA Senior and Junior Grading Meetings.
5. Contact each coach to organise a training time with their teams and ensure there are no clashes with the booking of the Sports Centre for training.
6. Parent/player communication needs to be sent out indicating team, coach, training and game times. You need to include information on registration payments, game fee charges and how to register.
7. The HBA requires players, coaches and team managers to also register online before their first game.
8. Provide a team list to each coach, outline their duties and kept updated on any changes.
9. Send team lists with known numbers to the uniform shop and keep database up-to-date.
10. Unnotified forfeits are charged to College at a rate of \$70 per game. If this occurs, this amount needs to be divided by the number of members in the team and charged to College student accounts.
11. Communicate game times weekly.
12. Liaise with Junior Coaching Specialist (currently no one) at the beginning of each season to determine what their role and approach for Junior teams. Liaising with the Director of Sport is important at the beginning of each season for this.

Role Remuneration –

Permanent Part Time \$24.47 - 70 hours in total per season = \$1712.90 NB. two seasons per year

Casual \$30.59 - 70 hours in total per season = \$2143.30